

**APPOINTMENT OF CLASS REPRESENTATIVE**

*Note: To be filled and submitted by the Subject Lecturer.*

<b>Lecturer</b>	:	<input type="text"/>			
<b>Programme</b>	:	<input type="text"/>			
<b>Course Code</b>	:	<input type="text"/>	<b>Section</b>	:	<input type="text"/>
<b>Session</b>	:	<input type="text" value="JAN / MAR / MAY / JUL / AUG /SEP"/>	<b>Year</b>	:	<input type="text"/>

**CLASS REPRESENTATIVE**

Name of Student :	
Matrix Number :	Semester :

**NOTE:**

- i. Class Representative should be elected for each class latest by 2<sup>nd</sup> week of the semester, with the details filled in and submit to the School.
- ii. Certificate of Recognition will be given to those who has completed the following duties:
  - Attended Class Representatives Meeting
  - Served as a Class Representative for the whole semester.